

# City Council

# Agenda Preview

September 20, 2016

## ▶ **Presentations**

- ▶ **Item 1: Proclamation Proclaiming September 26, 2016 as “Logan Dooley Day” in the City of Lake Forest**
  - ▶ City Council will proclaim September 26, 2016 as "Logan Dooley Day," recognizing the efforts of U.S. Olympian and Lake Forest resident Logan Dooley for his participation in the 2016 Summer Olympic Games in Rio de Janeiro, Brazil.

## ▶ **Consent Calendar**

- ▶ **Item 2: Certification of Warrant Register**
  - ▶ City Council reviews and approves payment of City invoices. City invoices totaled approximately \$891,965 for the time period reviewed.
- ▶ **Item 3: Waive Reading of Ordinances and Resolutions**
  - ▶ To save time, the City Clerk will read only the titles of any Ordinances and Resolutions on the public agenda.
- ▶ **Item 4: Minutes of the Regular Meeting of the City Council Held on September 6, 2016**
- ▶ **Item 5: August Treasurer’s Report**
  - ▶ The August 2016 Treasurer’s Report provides information on the City’s investment portfolio. All investments are in compliance with the City’s Investment Policy.
- ▶ **Item 6: Consideration of the 2017 City Council Meeting Calendar**
  - ▶ City Council will consider approving the 2017 meeting calendar which show dates for City holidays as well as Council and Commission meetings. Staff is also recommending May 9, 2017 as a potential date for the annual Budget Workshop.
- ▶ **Item 7: Contract Award for 2016 Resident and Business Survey**
  - ▶ City Council may award a contract to True North Research to conduct statistically significant surveys of Lake Forest residents and businesses. The results of the surveys are used by the Council to make strategic decisions concerning future programs, services, and capital projects. The contract amount is \$42,040.

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## ▶ Consent Calendar (continued)

- ▶ **Item 8: First Amendment to Professional Consultant Services Agreement with Mike Linares Inc. for CDBG Consulting Services**
  - ▶ City Council may amend a contract with Mike Linares, Inc. to continue Community Development Block Grant (CDBG) consulting services. The amendment would add \$34,000 to the contract for a new not-to-exceed total contract amount of \$100,000 through June 30, 2018. Consulting services are funded by CDBG grant funds. The proposed First Amendment would enable the City to continue receiving technical services necessary to administer the CDBG program.
- ▶ **Item 9: Approval of Final Tract Map No. 17963**
  - ▶ Approval of Final Tract Map No. 17963 would allow Toll CA XX to begin construction of 78 single-family residences and a recreation center. The 11.918-acre project site is located on the northeast corner of Portola Parkway and Rancho Parkway.
- ▶ **Item 10: Approval of Parcel Map No. 2016-115**
  - ▶ Approval of Parcel Map No. 2016-115 would allow AJF JCR Lake Forest Investors to sell up to 30 offices as office condominium units. The building is located in a community commercial zone of the Lake Forest Planned Community at 23832 Rockfield Boulevard.
- ▶ **Item 11: First Amendment to the Contract with SpectrumCare Landscape for Maintenance of Medians, Parkways, and Slopes**
  - ▶ City Council may approve an amendment with SpectrumCare to continue providing landscape maintenance services for all city-owned medians, parkways, and slopes (MPS). The contractor is currently responsible for, but not limited to, general maintenance, weed control, turf grass maintenance, limited tree pruning, pest and rodent control, fertilization, irrigation maintenance, and maintenance of drainage facilities. The proposed contract would modify the scope to include MPS along Alton Parkway, Saddleback Ranch Road, El Toro Road, and Portola Parkway, as well as the Whispering Hills Park site. The contract would increase by \$669,147 for a total contract amount of \$3,327,590.

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### ▶ Consent Calendar (continued)

#### ▶ Item 12: First Amendment to Communications Site License Agreement

- ▶ City Council may amend the Communications Site License Agreement between the City and Crown Castle/NewPath Networks. In 2013, Crown Castle located seven wireless communications facilities on street light poles throughout the City. The Agreement enabled Crown Castle to decommission Southern California Edison light poles and establish City-owned street light poles. At this time, Crown Castle is requesting to relocate wireless infrastructure to a street light pole on the west side of Normandale Drive, approximately 95 feet northwest of Vista Estate Drive in order to avoid underground utility conflicts.

#### ▶ Item 13: Use Permit 3-16-4890 to Allow Beer and Wine Sales for Off-Site Consumption at a Grocery Store (99¢ Only Store); and a Determination of Public Convenience or Necessity, as Required by the California Business and Professions Code in Census Tracts with an “Undue Concentration” of Retail Alcohol Licenses

- ▶ City Council may authorize a use permit to allow retail beer and wine sales for off-site consumption at the 99¢ store located at 26542 Towne Centre Drive. Recommended conditions address business operations (no refrigerated beverages, no single-unit beer sales, no change to approved display area) and security (security cameras, employee training, loitering).

### ▶ Public Hearings

#### ▶ Item 14: Annual Review of Development Agreements

- ▶ The City Council conducts an annual review of development agreements (DAs) between the City and ten property owners (Brookfield, Taylor Morrison, Baker Ranch Properties and Toll Brothers, Irvine Ranch Water District, USA Portola Properties, Landsea Holding Corporation, Madison, Shea/Baker Ranch Associates and Toll Brothers, Toll Brothers Parkside Development, and Meritage Homes) in the Opportunities Study Area to determine if each owner is in good faith compliance with their respective agreement.

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## ▶ **Public Hearings (continued)**

- ▶ **Item 15: Site Development Permit 7-16-4945, an Amendment to Site Development Permit 12-15-4863, for an Alternative Development Standard to Allow an Increase of 18 Inches to the Maximum Height Requirement for a Third Story Option to Two Floor Plans for the Development of 53 Single-Family Units at the Parkside Residential Development**
  - ▶ In March 2016, the Planning Commission approved the construction of 53 single-family residences at the “Madison at Parkside” development in the Parkside Residential Community. The Parkside Residential project is a 30-acre site located at the northwest corner of Rancho Parkway and Portola Parkway. The City Council may approve the addition of a third story option for two of the approved floor plans, as well as allow the height of the third stories to exceed the maximum permitted height limit by 18 inches.

## ▶ **Discussion**

- ▶ **Item 16: Civic Center Schematic Design Review**
  - ▶ The City has reached an important milestone in delivering a permanent Civic Center – Lake Forest’s 100 Year Home – as the City Council reviews the Schematic Design. The Schematic Design includes a Civic Center Master Plan, Site Perspectives, Landscape Concept Site Plan, and floor plans for the Community Center, Senior Center, Council Chamber/Performing Arts Center, and Community Policing Center/City Hall. Staff is seeking Council comments on the Schematic Plan as well as approval to proceed to the Design Development phase. Items noted by the Council will be addressed in the Design Development phase, which includes refined site and floor plans, elevations, and other drawings and documents sufficient to describe the types and makeup of materials. This design phase also depicts the size and character of the project’s structural, mechanical and electrical systems, and outlines the project specifications. Pending Council approval, staff and the Architect will also present the Schematic Plan to the Parks and Recreation Commission and Senior Advisory Board to obtain additional public feedback for use in the next stage of design.

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## ▶ Discussion (continued)

- ▶ Item 16A: First Amendment to the Agreement with Bernards Bros. for Civic Center Construction Management
  - ▶ Bernards Bros. currently provides construction management services during design/pre-construction, construction, and post-construction for the Lake Forest Civic Center project. The City Council may approve a First Amendment to the Agreement to expand the scope of services and increase total compensation by \$756,461 for a total not-to-exceed amount of \$2,861,352. The additional scope of services is to prepare/bid/manage the demolition, rough grading of the project site, and complete installation of the Indian Ocean access road, including coordination of site utility installation, and construction of a two level parking deck.
- ▶ Item 17: Closed Session Minutes
  - ▶ Council Member Gardner received minority consensus to agendaize a discussion regarding the practice of Closed Session Minutes.